**Business Plan**

**As part of the call for project Start-up proposals and sub-grants of the project "Center for professional Education - Partesh"**

**Project founded by European Union, and implemented by the Municipality of Partesh in partnership with the Regional Development Agency - East.**

**Deadline for submission of applications:
15. April 2022, 16:00h**

**INFORMATION ABOUT THE APPLICANT**

|  |  |
| --- | --- |
| Business name  |  |
| Business number |  |
| Name and surname of the owner |  |
| Nationality  |  |
| Gender  | **Man****Women** | Age |
| Address  |  |
| Telephone |  |
| E-mail |  |

I, the signatory, when submitting this business plan, declare that the attached data are accurate and take responsibility of their validity.

If any information in this business plan is inaccurate or untrue, I am aware I will be disqualified.

* **Support for the implementation of the business plan**
* **Indicate the business sector in which you are applying for funding / equipment support:**

Production sector;

 Services sector

**Amount required by the project for start-up: \_\_\_\_\_\_\_\_\_\_\_\_\_**

 Co-financing (if any): at the time of starting the business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Euro,,

* Describe the details of co-financing
* **General business information**
1. Describe your business idea

b) Legal status of the business:

 Individual business

 Other : **( )**

* The reason for choosing this way of doing business
* Describe your relevant experience with your business idea (attach relevant evidence):

* Describe the products you will produce or the services you will offer:
* Who are your potential customers?
* Who are your competitors and what approach will you have towards them?
* Describe how you will promote your products or services?
* If you are a beneficiary of the sub-grant, how will the funds help you achieve your business goals? Specify the specific results predicted:
* **TIMEFRAME / WORK PLAN**

|  |
| --- |
| **Work plan for the period \_/ 04\_/ 2022\_ do \_/ 10\_/ 2022\_\_ (maximum period up to 6 months).Please list the planned activities by month in the table below.** |
| **Activities**  | **Month 1** | **Month 2** | **Month 3** | **Month 4** | **Month 5** | **Month 6** |
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* **Planned budget**

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| **Budget** |
| **Please indicate the financial costs required to complete the planned activities. If necessary you can add more columns for activities.** |
| **Budget line**  | **Description**  | **Amount**  |
| **Activity nr. 1**Office rent and expenses  |  | **€** |
|  | **€** |
|  | **€** |
|  | **€** |
| **Total for activity nr. 1** | **0€** |
| **Activity nr. 2** Expenses for the purchase of equipment, machinery and tools | Tools: | **€** |
| Machinery:  | **€** |
| Equipments : | **€** |
|  | **€** |
| **Total for activity nr. 2** | **0€** |
| **Activity nr. 3** Costs for software applications development (if any) |  | **€** |
|  | **€** |
|  | **€** |
|  | **€** |
| **Total for activity nr. 3** | **0€** |
| **Activity nr. 4**Costs related to the initial supplies for the implementation of activities and necessary for the implementation of the project |  | **€** |
|  | **€** |
|  | **€** |
|  | **€** |
| **Total for activity nr. 4** | **0€** |
| **TOTAL:**  | **€** |

**Date of application: \_\_\_/\_\_\_/2022**

**Name and surname of the applicant: Signature : .**

*I declare that the information provided in this request has been published in my free will in accordance with Law no. 03 / L - 172 P ON PERSONAL DATA PROTECTION, and hereby expresses my consent for CPEP to use them in carrying out the activities of the Program.*